**CHRONOLOGICAL RESUME TEMPLATE**

John Jack

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**Career objective:** To use my advanced knowledge of html, css and javascript coding techniques to secure a job with Google Canada.

**Education**

**Bachelor of Arts:** graduated with a 2.1 in Web design

University of Manchester – Jan 2001-May 2005

**Work Experience**

* **Digital Agency intern, Facebook, June-September 2008**
* Using my coding knowledge to create presentations and interact with clients.
* **Market research agency intern, Rifle Research Jan-May 2007**
* Improving a vast array of skills through work with Razor Research.

**Awards**

- Silver Duke of Edinburgh hiking award June 2005

**Certifications**

- Standard First Aid, St. John’s Ambulance Jan 2007

- Driving license June 2006

- Extended Project Qualification Feb 2005

**Languages**

* English native tongue, fluent knowledge of French, advanced understanding of German.

**Computer Skills**

* Complete competency with Microsoft Office
* Touch-typing speed of 70 WPM
* Advanced knowledge of computer coding techniques

**Extra Skills**

* Grade 8 guitar player, Jan 2001
* Online language tutor, March 2008-present
* School football captain, 2001-2003

*References available upon request*